Dugan & Lopatka

Michael J. Dugan Jerry L. Lopatka Mark F. Schultz Peter J. Zich Leo M. Misdom Certified Public Accountants & Consultants
A Professional Corporation
104 East Roosevelt Road
Wheaton, Illinois 60187
(630) 665-4440
Fax (630) 665-5030
www.duganlopatka.com
e-mail: info@duganlopatka.com

Karen M. Olson Hugh E. Elliott Ron A. Marklund

Gwen S. Henry

June 1, 2016

Ms. Janell Robinson, Executive Director Hope's Front Door 1047 Curtiss Street Downers Grove, Illinois 60515

Transmitted via Email

Dear Janell:

Attached please find a copy of the financial statements for Hope's Front Door as of December 31, 2015, together with auditor's report.

Please call should you have any questions.

Sincerely,

DUGAN & LOPATKA

The Ello

Hugh E. Elliott

HEE:sds Attachment



HOPE'S FRONT DOOR

FINANCIAL STATEMENT AS OF DECEMBER 31, 2015

TOGETHER WITH AUDITOR'S REPORT



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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Hope's Front Door:

We have audited the accompanying financial statement of Hope's Front Door, which comprises the statement of cash receipts and disbursements as of December 31, 2015, and the related notes to the financial statement.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash receipts and disbursement basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



To the Board of Directors of Hope's Front Door Page two

Opinion

In our opinion, the financial statement referred to above presents fairly, in all material respects, the cash receipts and disbursements of Hope's Front Door as of December 31, 2015, in accordance with the basis of accounting as described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. The financial statement is prepared on the cash receipts and disbursements basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the statement of cash receipts and disbursements as a whole. The schedule of functional expenses on schedule 1 is presented for purposes of additional analysis and is not a required part of the statement of cash receipts and disbursements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the statement of cash receipts and disbursements. The information has been subjected to the auditing procedures applied in the audit of the statement of cash receipts and disbursements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the statement of cash receipts and disbursements or to the statement of cash receipts and disbursements itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the statement of cash receipts and disbursements as a whole.

DUGAN & LOPATKA

Duga & hopsel

Wheaton, Illinois May 31, 2016

HOPE'S FRONT DOOR STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2015

CASH RECEIPTS:	
Contributions	\$ 170,182
Grants	63,893
Special events	23,404
Other income	 99
Total cash receipts	257,578
CASH DISBURSEMENTS:	
Program -	
Immediate Assistance and Special Needs	127,082
Health Fund	7,063
Dental Fund	1,023
Management and general	36,934
Fundraising	 14,571
Total cash disbursements	 186,673
DECREASE IN CASH	70,905
BEGINNING CASH	 89,678
ENDING CASH	\$ 160,583

HOPE'S FRONT DOOR NOTES TO FINANCIAL STATEMENT - CASH BASIS DECEMBER 31, 2015

(1) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:</u>

Hope's Front Door (formerly Walk-In Ministry of Hope) is an Illinois not-for-profit corporation located in Downers Grove, Illinois. Hope's Front Door provides immediate assistance to working poor families, unemployed, underemployed and homeless. Immediate assistance is in the form of food, medicine and gasoline vouchers, bus and train tickets, eyeglasses and eye exam referrals, dental help, and assistance with small automotive repairs in collaboration with other agencies. Hope's Front Door also directs people to the network of various agencies in DuPage County that offer food pantries, shelter services and other services including financial literacy education and budget counseling through their Budget Assistance Program (BAP) and assists with job search strategies/employment through the Pathways to Employment Program.

The financial statement was available to be issued on May 31, 2016, with subsequent events being evaluated through this date.

Accounting Method -

The accompanying financial statement has been prepared on the cash receipts and disbursements basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under that basis, the only asset recognized is cash, and no liabilities are recognized. All transactions are recognized as either cash receipts or disbursements, and noncash transactions are not recognized. The cash basis differs from generally accepted accounting principles primarily because the effects of outstanding payables and receivables at the date of the financial statement are not included in the financial statement.

Revenue Recognition -

Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence and/or nature of any donor restrictions in the period received. Donor restricted support is reported as an increase in temporarily restricted or permanently restricted cash receipts. Purpose restricted contributions are released from restrictions when the purpose of restriction is accomplished as cash disbursements from temporarily restricted cash receipts.

The balance of temporarily restricted cash receipts as of December 31, 2015 was as follows:

	Video Production	Special Assistance Program	BAP	Total
Temporarily restricted cash receipts, beginning of year Cash receipts Cash disbursements	\$ - 4,000 (4,000	\$ 1,759 27,500 (29,259)	3,875	35,375
Temporarily restricted cash receipts, end of year	\$ -	\$	\$ 9,768	\$ 9,768

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Expense Allocation -

The costs of providing various programs and other activities have been summarized in the statement of cash receipts and disbursements. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Estimates -

The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Contributed Services -

A substantial number of unpaid volunteers have made significant contributions of their time to Hope's Front Door. These volunteers have a significant impact on making Hope's Front Door effective. Initial training is provided to volunteers in addition to periodic refresher and update classes. Trained volunteers listen to clients, determine their immediate needs, discuss referrals to other agencies and arrange for voucher support to address immediate concerns. Contributed services are noncash transactions which are not recognized under the cash basis of accounting.

Income Taxes -

Hope's Front Door is exempt from income tax under Section 501(c)(3) of the U.S. Internal Revenue Code and state laws. Accordingly, no provision for income taxes has been established.

Hope's Front Door files income tax returns in the U.S. federal jurisdiction and Illinois. With few exceptions, Hope's Front Door is no longer subject to U.S. federal, state and local, or non-U.S. income tax examinations by tax authorities for years before 2012. Hope's Front Door does not expect a material net change in unrecognized tax benefits in the next twelve months.

(2) LEASE COMMITMENTS:

Hope's Front Door leases its office space from an unrelated party on a month-to-month basis. The monthly rental payment is \$1,125. There is no lease agreement in place. Total rent expense for the year ended December 31, 2015 was \$13,500.

(3) CONCENTRATION:

During the year ended December 31, 2015, contributions from three donors comprised approximately 45% of total contribution and grant support.

SCHEDULE OF FUNCTIONAL EXPENSES - CASH RECEIPTS AND DISBURSEMENTS BASIS FOR THE YEAR ENDED DECEMBER 31, 2015

Program expenses

	Immediate Assistance and Special Needs	Health Fund	Dental Fund	Total Program	Management and General	Fundraising	Total
;	i i	€			'	•	
Payroll expense	\$ 31,077	· ~	·	\$ 31,077	\$ 16,990	·	\$ 48,067
Payroll taxes	2,509	1	t	2,509	1,300	•	3,809
Rent expense	12,148	1	•	12,148	1,352	•	13,500
Legal and professional fees	•	1	•	1	4,800	ı	4,800
Insurance	1	ı	1	ı	2,042	1	2,042
Postage	ı	•	ı	ı	692	•	692
Computer and internet expenses		ı	1	1	2,087	1	2,087
Office equipment, supplies, copying	310	•	1	310	598	•	806
Telephone	2,678	t	1	2,678	389	•	3,067
Dues and memberships	1	ı	1	1	611	ı	611
Other expenses	802	ı	1	802	6,073	ı	6,875
Special needs expense:							
Clothing	519	•	•	519	•	1	519
Bicycle repair	70	ı	1	70	•	1	70
Eyeglasses	5,306	1	•	5,306	•	1	5,306
Immediate assistance:							
Gasoline vouchers	38,406	•		38,406	•	ı	38,406
Grocery vouchers	23,588	•	•	23,588	ı	•	23,588
Restaurant vouchers	1,340	•	•	1,340	1		1,340
Bus/Train vouchers	6,394	ı	t	6,394	t	1	6,394
Budgeting Assistance Project	1,935	•	•	1,935	1	1	1,935
Special needs - health:							
Lodging	•	1,327	•	1,327	t	•	1,327
Medical	1	829	ı	829	•	•	829
Pharmacy	,	4,907	1	4,907	ı	1	4,907
Special needs - dental:							
Dental	•	ı	1,023	1,023	1	•	1,023
Promotional and development	ı	•	•	•	•	5,550	5,550
Fundraising expenses		t	1		1	9,021	9,021

186,673

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14,571

36,934

8

135,168

1,023

7,063

127,082

€3